

Singapore, 25 May 2020

## Parents Information SSiS #8

Dear Parents,

First of all we want to say thank you very much for all you are doing during this challenging time, for the big support and for your useful suggestions. We got numerous positive messages of understanding and encouragement during the last few weeks. Many thanks to all who took the time. In times like these, these nice words of appreciation matter a lot.

As you were already pre-informed by us last Friday, we had to send our plans for the Post Circuit Breaker time to the Committee for Private Education CPE. Yesterday afternoon we got the approval to teach the last three weeks of school from 2 to 18 June 2020 on site. We are not permitted to have all students back on campus on 2 June. The four main rules from the Singaporean authorities are:

- We are strictly not allowed to mix classes.
- In our Primary (P1 to P6) we are not allowed to have more than 50% of the students on our campus at one time.
- We have to make sure that we only have the staff members on site who are absolutely necessary to keep the school going. Those who can work from home will continue to do so in the coming weeks.
- All students and staff members need to wear a mask or face shield at all times (except sports lessons).

There will be many changes and challenges to the school day and routine. Many thanks already now for your ongoing cooperation and assistance in the last weeks of this school year.

## Post Circuit Breaker Measures

### Approved Overview of the Last Three School Weeks

	Monday	Tuesday	Wednesday	Thursday	Friday	
	1/6/2020	2/6/2020	3/6/2020	4/6/2020	5/6/2020	
1 to 5 June	Last Day of CB School closed All classes HBL	PG II	PG II	PG II	PG II	EC
		KG P3 to P6 (P1/2 HBL)	KG P1/2 (P3 to P6 HBL)	KG P3 to P6 (P1/2 HBL)	KG P1/2 (P3 to P6 HBL)	Primary
	8/6/2020	9/6/2020	10/6/2020	11/6/2020	12/6/2020	
8 to 12 June	LT PG I/II	LT PG I/II	LT PG I/II	LT PG I/II	LT PG I/II	EC
	KG P3 to P6 (P1/2 HBL)	KG P1/2 (P3 to P6 HBL)	KG P3 to P6 (P1/2 HBL)	KG P1/2 (P3 to P6 HBL)	KG P3 to P6 (P1/2 HBL)	Primary
	15/6/2020	16/6/2020	17/6/2020*	18/6/2020**	19/6/2020	
15 to 19 June	LT PG I/II	LT PG I/II	LT PG I/II	LT PG I/II	School closed	EC
	KG P1/2 (P3 to P6 HBL)	KG P3 to P6 (P1/2 HBL)	KG P1/2 (P3 to P6 HBL)	KG P3 to P6 (P1/2 HBL)		Primary

\* Last day of school on site for Primary 1 and 2 students

\*\* Last day of school for Little Tots, Playgroup, Kindergarten and Primary 3 to 6 students

### Early Childhood (Little Tots and Playgroups) and Kindergarten

- For our Early Childhood and Kindergarten classes, all Preschool staff will have to undergo mandatory swab testing in this week.
- Kindergarten and PGII students will be allowed to come back to school from 2 June onwards, 8.30am to 12.50pm. No afternoon programme.
- Little Tots and PGI students will be allowed to come back to school from 8 June onwards, 8.30am to 12.50pm. No afternoon programme. The home based learning HBL will continue until 5 June.
- We have to cancel the Full Day Offers until the end of the semester.

### Primary 1 to Primary 6

#### Timetable P1/2 if on-site (3, 5, 9, 11, 15 and 17 June)

P1/2A		P1/2B		P1/2C		P1/2F	
08.30am to 10.05am	<b>E/SC with JMO</b> 2 lessons with one staggered 5 min break	08.30am to 10.45am	<b>KMU</b> 3 lessons with two staggered 5 min breaks	08.30am to 10.25am	<b>ORE</b> 2.5 lessons with one staggered 5 min break	08.30am to 10.05am	<b>E/SC with RRA</b> 2 lessons with one staggered 5 min break
10.05am to 10.25am	<b>Break</b>	10.45am to 11.05am	<b>Break</b>	10.25am to 10.45am	<b>Break</b>	10.05am to 10.25am	<b>Break</b>
10.25am to 12.50pm	<b>SKA</b> 3 lessons with two staggered 5 min breaks	10.45am to 12.50pm	<b>E/SC with JMO</b> 2 lessons with one staggered 5 min break	10.45am to 12.50pm	<b>ORE</b> 2.5 lessons with two staggered 5 min breaks	10.25am to 12.50pm	<b>MQU</b> 3 lessons with two staggered 5 min breaks
12.50pm to 01.45pm	<b>Lunch</b>	12.50pm to 01.45pm	<b>Lunch</b>	12.50pm to 01.45pm	<b>Lunch</b>	12.50pm to 01.45pm	<b>Lunch</b>
01.45pm to 03.20pm	<b>SKA</b> 2 lessons with one staggered 5 min break	01.45pm to 03.20pm	<b>KMU</b> 2 lessons with one staggered 5 min break	01.45pm to 03.20pm	<b>E/SC with RRA</b> 2 lessons with one staggered 5 min break	01.45pm to 03.20pm	<b>MQU</b> 2 lessons with one staggered 5 min break

#### Timetable P3 to P6 if on-site (2, 4, 8, 10, 12, 16 and 18 June)

P3/4A		P3/4B		P4/5C		P5/6A	
08.30am to 10.05am	<b>E/SC with NSA</b> 2 lessons with one staggered 5 min break	08.30am to 10.45am	<b>ADA</b> 3 lessons with two staggered 5 min breaks	08.30am to 10.25am	<b>DFE</b> 2.5 lessons with one staggered 5 min break	08.30am to 10.05am	<b>E/SC with JNO</b> 2 lessons with one staggered 5 min break
10.05am to 10.25am	<b>Break</b>	10.45am to 11.05am	<b>Break</b>	10.25am to 10.45am	<b>Break</b>	10.05am to 10.25am	<b>Break</b>
10.25am to 12.50am	<b>SBR</b> 3 lessons with two staggered 5 min breaks	11.05am to 12.50am	<b>E/SC with NSA</b> 2 lessons with one staggered 5 min break	10.45am to 12.50am	<b>DFE</b> 2.5 lessons with two staggered 5 min breaks	10.25am to 12.50am	<b>PWE</b> 3 lessons with two staggered 5 min breaks
12.50pm to 01.45pm	<b>Lunch</b>	12.50pm to 01.45pm	<b>Lunch</b>	12.50pm to 01.45pm	<b>Lunch</b>	12.50pm to 01.45pm	<b>Lunch</b>
01.45pm to 03.20pm	<b>SBR</b> 2 lessons with one staggered 5 min break	01.45pm to 03.20pm	<b>ADA</b> 2 lessons with one staggered 5 min break	01.45pm to 03.20pm	<b>E/SC with JNO</b> 2 lessons with one staggered 5 min break	01.45pm to 03.20pm	<b>PWE</b> 2 lessons with one staggered 5 min break

### **Primary 1 to Primary 6: Important Information**

- Every school day has 7 lessons; 5 of which with the respective class teacher and 2 of which are English/Science.
- Students have to stay in their class room as much as possible and separated from other classes. The breaks will be staggered and in separated places.
- Primary classes will be at school every alternate day. Days in between: Students will be taught via home based learning.
- Arriving primary students need to go directly to their respective class rooms.
- Children should bring their own masks from home. One can get replacements at our front office with Shirley.

### **Lunch**

We have to cancel the lunch service for the time till summer break. The Primary students will have to bring their own lunch for the days they are on site and eat it in the classroom. The class teachers will supervise their classes in this time.

### **School Bus**

School bus is running as per normal. The school bus company will have to take the temperature of all children, before they enter the school bus. Due to the staggered school days, there will be more space in the busses and the bus teams will make sure that safe distancing is in place as good as possible. Please help to make sure that the safe distancing rules are respected also in the time before the pick-up and after the drop off at your home.

### **Drop Off and Visitors at School**

Until the end of the school year we are only allowed to let visitors into our school in exceptional cases. If you bring your child to school yourself, we ask you to do so no earlier than 8am and not later than 8.30am and to drop them off at our main entrance. All side entrances will be closed.

### **Extra Curricular Activities and Swimming Lessons**

All ECAs and swimming lessons are cancelled until the end of the school year.

### **Sports Lessons**

Sports lessons are conducted according to a special timetable. You will be informed accordingly by the class teacher. The children will not have to wear masks during physical education.

### **Holiday Offer**

During the last few weeks we have been putting together courses and ideas for a holiday program. For our primary students we have not been able to get permission for this, as we are not allowed to mix classes at the end of June/beginning of July. For the preschool/KG students we are able to put up a holiday offer for the first three weeks of our summer break. All classes will go on and follow their normal routines as good as possible. More information can be found in the [sign up form](#). Please sign up until 5 June latest.

### **School Year End**

Unfortunately, this school year we do not have the opportunity to celebrate the last day of school with our entire community. The students will be celebrating in their classes on the last day of school.

### Library

The library is open on Tuesdays and Wednesdays (2, 3, 9, 10, 16 and 17 June). We will allow access for a maximum of 5 persons (incl. librarian) at a time only.

### Refund

We will refund all ECAs and lunches that did not take place.

### SafeEntry and Other Safety Measures

- Everyone (students, staff, parents, contractors, visitors) who enters our school compound, needs to check in via SafeEntry. The SafeEntry for our students will be done by the teacher who teaches the class in the first lesson via an online tool.  
The SafeEntry QR Code of our school:



Please be aware that Swiss Club has an own SafeEntry. We are not allowed to combine the two. Please excuse us for any inconvenience caused.

- We will take the temperature of all children twice a day (arrival and departure) and keep records of this for inspections.
- Frequent hand washing and the same good hygiene practices as before the circuit breaker will be continued.
- The housekeeping team will disinfect all used rooms and surfaces daily.
- Parents are the first line of protection of our community. Please take the temperature of your children every morning and keep them at home if they show flu-like symptoms (coughing, runny nose, temperature 37.5C and above, sore throat, etc.). Thank you very much for your collaboration.
- It is each family's responsibility to inform our school by email if any member of your household is on a Quarantine Order (QO), Stay Home Notice (SHN) or becomes a suspected or confirmed Covid-19 case.

## Information About Next School Year

### Class Allocation 2020/21

We will send out the class allocation for the next school year this Friday noon.

### Teacher and Room Allocation for Next School Year

Class	Class Teacher	Assistant	Room
<b>Early Childhood</b>			
LTA	Beatrice Wah	Mei Ching Lim	C6
LTB	Jean Chu	Janus Lim	C5
PGA	Jo Ko	Josephine Ong	C3
PGB	Jocelyn Chiam	Eunice Heng	C4
PGC	Betty Ng	Yui Mian Woo	C2
<b>German Stream</b>			
KGA	Charlotte Clancy		A4
KGB	Daniela Richert		A5
P1/2A	Susanne Kammler		A1
P1/2B	Stefanie Müller		A2
P1/2C	Livia Wermelinger		A3
P3/4A	Sandra Brechbühl		B2
P3/4B	Michael Scholbe		B1
P3/4C	Philipp Werfeli		B4
P5/6A	Debora Fehr		B3
<b>French Stream</b>			
KGF	Samuel Bonjour		A5a
P1/2F	Solenne Berthod Borcard		A11
P3/4F	Carole Chatelain		A12

The final class timetables will be available from mid-June on our website.

### Staff Update: Support Team

Yvonne Zweifel has terminated her employment contract with us as of the end of the school year out of personal reasons.

Karin Muntwyler has decided to stay at our school for another year and take over the vacant position in our support team as a support teacher. We would like to thank Yvonne Zweifel for all the work and efforts she has put up and we are convinced that we have found the best possible solution in this situation.

### Language Preparation Course for the Transition from Primary to Secondary School for P5 and P6

SSIS still offers a language boost in German or English as an optimal preparation for secondary school on Friday afternoons. For P6 students, this course is part of the curriculum and therefore included in the school fee. Students can choose between English or German. For P5 students this is an extra-curricular offer at a small additional cost.

We will ask the parents of our 5th graders on Friday whether they are interested and the P6 parents whether their child will take part in the English or German offer.

### Reminder: Sign up for Full Day Offer (FDO) 2020/2021

- For LT/PGI students:  
You will be able to choose whether you would like to continue with the current programme or switch to the full day programme (3 or 5 days a week).  
[Flyer](#) / [Sign up form](#) / [fees](#)
- For PGII/KG German/KG French:  
We will run two separate Full Day Offers, one for the French and another for the German Stream. Our Full Day Offers, which run from 1.45 until 3.20pm, are taught in German/French and run in addition to the regular lessons. In combination with our Extra Curricular Activities, students have the possibility to stay at school for all five weekdays from 8.30am until 3.20pm.  
[Flyer](#) / [Sign up form](#) / [fees](#)

### Upcoming Events Until Summer Break

FRI, 29 May 2020	Class Allocation Will Be Sent Out to Our Parents
MON, 1 June 2020	Last Day of Circuit Breaker
TUE, 2 June 2020	Start School On-Site for PG II, KG and P3 to P6
WED, 3 June 2020	Start School On-Site for P1/2
MON, 8 June 2020	Start School On-Site for LT and PG I
WED, 17 June 2020	Last Day of the School Year On-Site for P1/2
THU, 18 June 2020	Last Day of the School Year (P1/2 HBL)

### Upcoming Publications

FRI, 12 June 2020	Parents Information #9
THU, 18 June 2020	Distribution Yearbook 2019/20 (P1/2 on 17/6/2020)
THU, 18 June 2020	Newsletter

Thank you all for your support.



Yours Sincerely,  
Markus Pallmann  
Principal